

Z-28016/58/2017-PMSSY-III

Government of India

# Ministry of Health & Family Welfare

Nirman Bhawan, New Delhi-110011

Website: www.mohfw.nic.in, www.pmssy-mohfw.nic.in. Fax: 011-23061213

Filling up of one post each of Deputy Director (Admin), Financial Advisor, Superintending Engineer and Administrative Officer for new AIIMS at Guntur, Andhra Pradesh; Kalyani, West Bengal and Nagpur, Maharashtra.

ADVERTISEMENT FOR FILLING UP OF ONE POST EACH OF DEPUTY DIRECTOR (ADMINISTRATION), FINANCIAL ADVISOR, SUPERINTENDING ENGINEER AND ADMINISTRATIVE OFFICER IN THE NEW AIIMS AT MANGALAGIRI NEAR GUNTUR IN ANDHRA PRADESH, KALYANI IN WEST BENGAL AND NAGPUR IN MAHARASHTRA UNDER PRADHAN MANTRI SWASTHYA SURAKSHA YOJANA (PMSSY).

- Applications are invited in the prescribed format from suitable officers for the post of Deputy Director (Administration), Financial Advisor, Superintending Engineer and Administrative Officer in the Autonomous Institutions of National Importance, New AIIMS at Mangalagiri near Guntur in Andhra Pradesh, Kalyani in West Bengal and Nagpur in Maharashtra.
- The closing date for receipt of application will be 45 days from the date of publication of this advertisement in the Employment News.
- The detailed advertisement and the application format is also hosted in the MoHFW website at [www.mohfw.nic.in](http://www.mohfw.nic.in) and [www.pmssy-mohfw.nic.in](http://www.pmssy-mohfw.nic.in). Application format can be downloaded from the website. The duly filled in application along with attested copies of all relevant certificates to be sent to Shri. Vinod Kumar, Under Secretary (PMSSY), Room No. 112-D, Nirman Bhawan, New Delhi-110011 superscribing on the envelope "Application for the post of Deputy Director Administration/Financial Advisor/Superintending Engineer/Administrative Officer for the new AIIMS at Andhra Pradesh/West Bengal/Maharashtra" as the case may be.
- Those who are working in Central Government Ministries and Departments should send "No Objection Certificate" from their respective organization along with their application. While forwarding the application the following documents are to be sent along with the application.
  - Complete ACR dossiers/attested copies of ACRs of the applicant (last 05 Years)
  - A certificate about the integrity of the Officer recommended for appointment on Deputation.
  - Vigilance Clearance in respect of applicant duly signed by an officer of the appropriate status.
  - Certificate, Major/Minor penalty imposed if any, on the officer during the last 10 years/service period whichever is less.
- Applicants willing to join the Institution on deputation basis is to apply accordingly. The period of deputation shall ordinarily be 04 years which can be extended for another 1 year as per the extant rules. The pay will be protected as per Government of India Rules.
- Upper age limit for candidates coming on deputation should not exceed 56 years as on 31st August 2017.
- The qualification/eligibility prescribed is minimum requirement and the same does not automatically make candidates eligible for interview. Based on bio-data, the Selection Committee shall shortlist candidates for interview. Candidates called for interview will have to produce all relevant original documents in proof of details furnished in their application at the time of interview.
- Interview will be held in Nirman Bhawan, New Delhi. No TA/DA will be paid for appearing the interview by Ministry of Health & Family Welfare.
- The post carries usual allowances as admissible to Central Government Employees of similar status and other allowances.
- ELIGIBILITY and PAY SCALE:**
  - Deputy Director (Administration)**
    - Pay Band-4 (as per 6th CPC): Rs. 37,400-67,000 with Grade Pay of Rs. 8700.
    - Method of Recruitment - On Deputation Basis
    - Requirements: Officers under the Central Government
      - Holding analogous posts on regular basis Or
      - Officers at the level of Deputy Secretary of Central Government or equivalent with 5 years regular service in the Grade Pay of Rs. 7600.
  - Financial Advisor**
    - Pay Band-4 (as per 6th CPC): Rs. 37,400-67,000 with Grade Pay of Rs. 8700
    - Method of Recruitment - On Deputation Basis
    - Requirements: Officers under the Central Government
      - Officers in the Group 'A' of Organized Accounts Service who are empanelled for appointment as Director in the Central Government Ministries/Department OR
      - Officers in other Group 'A' Central Service who are empanelled for appointment as Director in the Central Government and who have working experience of at least three years in the field of Finance and Accounts OR

Falling (i) and (ii) above, officers of Organized Accounts Service holding the post of Deputy Secretary or equivalent on regular basis, in the Pay Band of Rs. 15600-39100+GP of Rs. 7600/- OR

Other Officers with 5 years regular service at the level of Deputy Secretary in the Grade Pay of Rs. 7600/- having three years experience in the field of Finance and Accounts can be considered.
- Superintending Engineer**
  - Pay Band-4 (as per 6th CPC): Rs. 37,400-67,000 with Grade Pay of Rs. 8700
  - Method of Recruitment- Deputation
  - Requirements:
    - Employees of the Central Government holding analogous post Or
    - Executive Engineers with 5 years of regular service in the Grade Pay of Rs. 7600 Or
    - Executive Engineer with 10 years of regular service in the Grade Pay of Rs. 6600
- Administrative Officer**
  - Pay Band-3 (as per 6th CPC): Rs. 15,600-39,100 with Grade Pay of Rs. 5400
  - Method of Recruitment- Deputation.
  - Requirements:
    - Officers under the Central Government

- Holding analogous posts on regular basis, Or
- With 2/3 years regular service in the Grade Pay of Rs. 4800/- or 4600/- respectively in the relevant field.

(Vinod Kumar)

Under Secretary to the Govt. of India

## BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters)					
2. Date of Birth (in Christian era)					
3.i) Date of entry into service					
ii) Date of retirement under Central/ State Government Rules					
4. Educational Qualifications					
5. Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).					
Qualifications/Experience required as mentioned in the advertisement/vacancy circular			Qualifications/Experience possessed by the Officer		
Essential			Essential		
A) Qualification			A) Qualification		
B) Experience			B) Experience		
Desirable			Desirable		
A) Qualification			A) Qualification		
B) Experience			B) Experience		
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.					
5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.					
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
6.1 Note : Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/ Work Experience possessed by the candidate (as indicated in the Bio-data) with reference to the post applied.					
7. Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Scale of the post held on regular basis	Nature of Duties (in detail) high-lighting experience required for the post applied for
*Important: Pay Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:					
Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme			From	To
8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent					
9. In case the present employment is held on deputation/ contract basis, please state-					
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/ organization to which the applicant belongs to	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation		
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.					
9.2 Note: Information under Column 9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/organisation.					
10. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.					
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)					
a) Central Government					
b) State Government					
c) Autonomous Organization					
d) Government Undertaking					
e) Universities					
f) Others					

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